**York High School Student Council Constitution**

**Amended Spring 2018**

Article I: Name

The name of this organization shall be the York High School Student Council, henceforth referred to as “Council.”

Article II: Purpose

The purpose of this organization shall be to serve the student body of York High School, to represent the student body to the York administration, to District 205, and to the community, to train students in leadership and service, and to aid other school organizations in serving the student body.

Article III: Meetings

York Students Council shall meet during the first half of the assigned lunch period every Monday, Tuesday, Thursday, and Friday in the Student Council Advisor’s classroom.

Section 1: Meetings shall be run by the President. In the President’s absence, the Vice President will run meetings.

Section 2: One meeting per week shall be open to all York Students.

Section 3: Special meetings shall be open only to members of Student Council.

Section 4: Two summer meetings shall be hosted by the newly-elected Executive Board.

Article IV: Executive Board

Section 1. The Executive Board shall maintain order within each meeting, conduct the business for the Council as a whole, and inform both the student body and the administration of Council business and events. The Executive Board shall consist of a President, Vice-President, Recording Secretary, Corresponding Secretary, Communications Chairperson, Artistic Director, and Parliamentarian.

Section 2. The elected members of the Executive Board shall be the President, Vice-President, Recording Secretary, Corresponding Secretary, Communications Chairperson, Artistic Director, and Parliamentarian. These members shall be elected for a one year term by the outgoing student council.

 Subsection A. The voting members of the Executive Board shall be the Vice-President, Recording Secretary, Corresponding Secretary, Communications Chairperson, Artistic Director, and Parliamentarian.

 Subsection B. The President shall only vote in case of a tie.

Section 3. In the event that an Executive Board member is unable to complete a term, the Executive Board shall hold a special election to fill the vacancy.

 Subsection A. Announcement of such a vacancy shall be made by the President or the Vice-President in the case of the President leaving office.

 Subsection B. All interested candidates shall present their credentials to the Executive Board.

 Subsection C. Appointment by the Executive Board to the vacated office shall be made no later than one week following the review of the candidates.

Section 4. All members of the Executive Board must be members of Council.

Seciton 5. Any representative serving on the Northeast District Executive Board or the Illinois Association of Student Councils Executive Board is ineligible to run for Council Executive Board positions and Class President positions for the same year as their NED or IASC term of office.

Article V. Committees

Section 1. Committees shall be formed to sponsor and execute Council events.

Section 2. The committee shall consist of a chairperson or co-chairpersons and committee members.

Section 3. The chairperson(s) shall be responsible for writing committee reports upon completion of their event.

Section 4. In the event that the committee chairperson does not fulfill his/her duties, a new chairperson shall be appointed by the existing committee members from among the committee membership.

Section 5. Evaluations shall be determined by the point scale.

Section 6. All members of York Student Council are required to be in a committee throughout the year.

Article VI. Eligibility and Selection of Representatives

Section 1. A representative shall be a current student at York High School.

Section 2. The candidate for representative shall complete an application to be reviewed by the outgoing seniors.

 Subsection A: In each class, the three current Council members who have earned the most points during the first three quarters of the school year shall be added automatically to next year’s Council without reapplying if they are in good standing with the YHS Code of Conduct.

 Subsection B: Juniors who have served three consecutive years on Council shall automatically be added to next year’s Council without reapplying, if they have attended at least one NED event, one IASC event, and one workshop in their three years on Council, and are in good standing with the YHS Code of Conduct.

Section 3. The candidate shall obtain fifty signatures from students of the candidate’s grade level and have and maintain a reputable dean’s record. Student Council Advisor, Executive Board, and Dean determine whether the student’s record is acceptable.

Section 4. Representatives shall be selected during second semester for the following school year.

Section 5. Seniors on Council shall evaluate anonymous applications, and select twelve representatives per class.

Section 6. Incoming Freshmen candidates shall receive applications through the York website and applications shall be returned to York by the date specified.

Section 7. Juniors on Council shall elect from among the Representatives a Prom Chairperson.

Article VII. Election of Class Presidents

Section 1. Class Presidents shall be elected in at-large elections.

Section 2. Each candidate shall write a statement that will be posted on thisisyork.org or read a statement that will be recorded and posted on thisisyork.org. Voting will take place on thisisyork.org.

Section 3. Class presidents for the next school year shall be elected before the end of April.

Section 4. The Freshman class shall choose a President from current Representatives who choose to run in the fall.

Article VIII. Eligibility for Class Presidents

Section 1. Candidates shall have one year of Council experience, have and maintain a B average on Council, and meet qualifications for representatives.

Section 2. Candidates shall fulfill the requirements listed in Sections 1, 2, and 3 of Article V.

Section 3. Candidates shall collect 50 additional signatures from classmates.

Section 4. Candidates shall be elected by a simple majority from the class election.

Article IX. Elections of Executive Board Members

Section 1. Officers shall be elected by the members of the outgoing Council from among the members of the incoming Council during the last month of the school year.

 Subsection A. Candidates shall receive a simple majority vote to obtain office.

 Subsection B. Voting for officers shall be held in the following order: President, Vice-President, Recording Secretary, Corresponding Secretary, Communications Chairperson, and Artistic Director.

Section 2. A candidate shall be nominated by another Council member, the nomination must be seconded, and nominee must accept the nomination.

Section 3. Immediately following nominations, candidates shall deliver a speech to the existing Student Council

Article X. Eligibility for Executive Board Members

Section 1. Candidates for President shall have Junior standing, two years of Council experience, have and maintain a ~~B~~ A average in Council, and meet qualifications set for representatives.

Section 2. Candidates for Vice-President must have Sophomore or Junior standing, have one year of Council experience, have and maintain a ~~B~~ Aaverage in Council, and meet qualifications set for representatives.

Section 3. Candidates for Recording Secretary shall have Sophomore or Junior standing, have one year of Council experience, have and maintain a ~~B~~ A average in Council, and meet qualifications set for representatives.

Section 4. Candidates for Corresponding Secretary shall have Sophomore or Junior standing, have one year of Council experience, have and maintain a ~~B~~ A average in Council, and meet qualifications set for representatives.

Section 5. Candidates for Communications Chairperson and Artistic Director shall have one semester of Council experience, have and maintain a ~~B~~ A average in Council, and meet qualifications set for representatives. Candidates may be Freshmen, Sophomores, or Juniors.

Section 6. All candidates shall already have been accepted onto next year’s Council.

Section 7. All candidates for Executive Board positions must have participated in an IASC leadership workshop or an Executive Board-approved alternative leadership training experience, in addition to attending an IASC or NED convention, and be in good standing with the YHS Code of Conduct. Student Council Advisor, Executive Board, and Dean determine whether the student’s record is acceptable.

Article XI. Amendments to Constitution and By Laws

Section 1. Suggested amendments to this Constitution or its By Laws shall be submitted in writing to the Executive Board President during the second semester of each school year. The President shall distribute copies to each representative and officer.

Section 2. Suggested amendments shall be accepted annually during the second semester, and voted on annually during the second semester.

Section 3. Suggested amendments shall be discussed at a regular meeting.

Section 4. Amendments shall be passed at a regular meeting by vote of a simple majority.

Article XII. Impeachment

Any elected officer may be removed from office if he/she has not fulfilled his/her duties and/or has damaged the effectiveness of Council’s reputation. Impeachment of an officer requires a petition signed by a majority of the members of the Student Council submitted to the Executive Board. A committee shall then be formed to coordinate the impeachment proceedings. At a special session of Council, it shall be decided whether the officer’s offenses warrant removal from the office and from Council. A two-thirds majority vote in favor of removal from office of the members present at the session shall be necessary to remove an officer from office and Council.

Article XIII. Removal of a Representative

A Representative may be dismissed from Council if he or she has not fulfilled his or her duties and/or has damaged the effectiveness of Council’s reputation. The Representative shall be placed on Council probation until the end of the quarter. If the offense requires it, the student shall also be sent to his or her Dean. At the end of the quarter, the Executive Board will vote on whether or not to dismiss the representative from Council for the remainder of the school year.

Article XIV. Financial Responsibilities of Members

If any member has committed to Council in such a way that Council has invested money, the member must either fulfill the commitment or reimburse Student Council for the money lost. Any member who fails to reimburse Council for an unfulfilled commitment shall be relieved of Council membership and referred to his/her Dean.

**By-Laws**

Article I: Rules of Order

*Robert’s Rules of Order, Newly Revised* shall be the parliamentary authority for all regular and special meetings of the York Student Council.

Article II: Records

The outgoing Council shall surrender all records and committee reports and orient the new members and Executive Board members. This process must be complete prior to the first Executive Board meeting the following year.

Article III: Grading by Points

Section 1. The point system shall be made prior to each quarter by the existing Executive Board. For a grade of A, the representative must earn 90% percent of the conditional points. For a grade of B, the representative must earn 80% of the conditional points. For a grade of C, the representative must earn 70% of the conditional points, and for a grade of a D, the representative must earn 60% of the conditional points. The recommended point system shall consist of attendance, council service projects, class service projects, individual service projects, class-work, committee work, and dance set-ups. One individual service project shall be completed each semester. This service project shall be one hour’s worth of service to the community or individuals. One extra service project per semester shall be allowed to be completed for extra points. The extra service project shall carry the same amount of weight as the required project. Only ONE extra project will be allowed per semester. If special circumstances arise they shall be brought to the Executive Board and a vote will take place. The outcome shall be decided by a simple majority vote of the Executive Board.

Section 2. Council members who receive an F for the quarter shall be required to resign. Council members who receive a D for two consecutive quarters shall be required to resign.

Section 3. In the event that more than the maximum number of students desires to attend the State Convention, consistently high grades in Council shall be used as a determining factor to choose Convention Delegates. A Council member who is running for a position on the IASC Executive Board shall be given first priority as a State Convention Delegate.

Article IV: Duties of the Executive Board

I. All Executive Board officers shall attend a minimum of one NED, IASC, or NASC event per term.

II. Responsiblities

 Section 1. President shall:

 A. Preside over all board meetings.

 B. Serve as the primary connection between

 Council and the York Administration.

 C. Mediate conflicts within Council and use

 discretion for punishment regarding abuse of

 power, lack of participation, and any other

 problems.

 D. Oversee class Presidents and Executive Board

 members.

 E. Delegate responsibilities of Council activities

 among classes and committees.

 F. Submit typed Board Reports at Parliamentary

 Procedure meetings.

 G. The president shall only vote to break a tie.

 Section 2. Vice-President shall:

 A. Help the President with whatever the President

 requests.

 B. Preside over meetings in the President’s

 absence.

 C. Be responsible for the organization of

 committee reports.

 D. Help the President maintain order between

 Executive Board and the Council

 E. Seek out and inform Council members of

 community service opportunities.

 F. Submit typed Board Reports at Parliamentary

 Procedure meetings.

 G. Keep records of each representative’s service projects.

 H. Coordinate all blood drives.

 Section 3. Recording Secretary shall:

 A. Keep records of each day’s activities.

 B. Take attendance daily.

 C. Keep records of each representative’s and

 officer’s point totals.

 D. Act as Parliamentarian during Parliamentary

 Procedure meetings.

 Section 4. Corresponding Secretary shall:

 A. Compile the Honor Council Book for the State

 Convention.

 B. Submit typed minutes of Parliamentary

 Procedure meetings.

 C. Coordinate thank you notes written by

 committees.

 D. Write thank you notes on behalf of entire

 Council.

 E. Oversee the progress of the Thank-you

 Committee.

 Section 5. Communications Chairperson shall:

 A. Organize and post online newsletters describing

 council activities and projects.

 B. Assign and collect articles and columns from

 members of Council for newsletters.

 C. Maintain a Student Council Website with

 updated information.

 D. Submit typed Board Reports at Parliamentary

 Procedure meetings.

 Section 6. Artistic Director shall:

 A. Design (or help to design) t-shirts including but

 not limited to: Council, Homecoming, Powder

 Puff Game, Trivia Nights, and Senior-Faculty

 Volleyball Game.

 B. Share and coordinate voting on shirt designs

 C. Design all dance tickets.

 D. Help design advertising posters.

 E. Get all poster designs approved.

 F. Oversee the dance layout designs.

Section 7. Parliamentarian shall:

 A. Advocate for the Constitution at all

 Parliamentary Procedure Meetings as well as

 help facilitate the meetings to run efficiently.

 B. Oversee that the amendments to the Constitution

 are enforced and are incorporated into daily

 Council proceedings.

 C. Research and review other Student Councils’

 constitutions to ensure that Council is up to

 date on policies and covers all possible issues

 in its own constitution

 D. Act as an interpreter of the constitution if a

 question were to arise, especially involving a

 specific breach in the constitution.

 E. Write up formal procedures for council tasks

 and committees to use for future reference in

 accordance with the constitution.

Article V: Duties of Class Presidents and Representatives

 I. Class Presidents shall:

 A. Oversee participation within the class.

 B. Delegate responsibilities among members of the

 class.

 D. Plan and execute a class service project.

 E. Plan and execute one dance.

 F. Plan and execute activities specific to class.

 G. Evaluate members of class for grading.

II. Class Representatives shall:

 A. Attend meetings on a regular basis.

 B. Join and carry out the work of committees as

 directed by committee chair(s).

 C. Carry out class work as directed by class

 President.

 D. Carry out Council work as directed by

 Executive Board.